

**REGISTRATION OF**  
**CHARITABLE HEALTH CARE PROVIDERS**

K R S  
EFFECTIVE JULY 1, 1998 – JUNE 30, 1999

***CHARITABLE HEALTH CARE PROVIDER INFORMATION:***

*(Name)* \_\_\_\_\_

*(Address)* \_\_\_\_\_

*(City, State & ZIP)* \_\_\_\_\_

*(Phone, Office)* \_\_\_\_\_

*(Home)* \_\_\_\_\_

*(License #)* \_\_\_\_\_

***IF A CLINIC POLICY, PLEASE LIST ALL LICENSED PROVIDERS RENDERING  
MEDICAL CARE COVERED UNDER THE POLICY:***

<b><i>LICENSE #</i></b>	<b><i>PROVIDER</i></b>	<b><i>ADDRESS</i></b>	<b><i>STATE OR TERRITORY</i></b>
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

***MALPRACTICE INSURANCE COMPANY***

***POLICY PERIOD:*** \_\_\_\_\_ ***POLICY NUMBER***

***EXPECTED NUMBER OF PATIENTS FOR THE POLICY YEAR***

***ARE SERVICES RENDERED THROUGH A SPONSORING ORGANIZATION  
REGISTERED WITH THE CABINET FOR HUMAN RESOURCES?*** YES

NO

***LIST THE COUNTY (S) THE PROVIDERS COVERED BY THIS POLICY WILL SERVE?***

**WHO ARE THE INTENDED RECIPIENTS (*patients*) OF SERVICES RENDERED BY THIS CHARITABLE HEALTH CARE PROVIDER?**

**WHAT TYPE OF SERVICE WILL THIS PROVIDER RENDER? (*Family Practice, Pediatrics, Internal Medicine, OB/GYN*)**

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**PROVIDER TYPE: PHYSICIAN**\_\_\_\_ **NURSE PRACTITIONER**\_\_\_\_  
**NURSE MIDWIFE**\_\_\_\_ **PHYSICIAN ASSISTANT**\_\_\_\_  
**OTHER** (*please explain*)\_\_\_\_\_

**WHAT DATES WILL THE SERVICES BE PROVIDED TO THE INTENDED RECIPIENTS?**

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**EMPLOYMENT STATUS:**

Private Practice

Hospital Staff

Fulltime Volunteer\_\_\_\_\_ *Number of hours per week*

Part-time Volunteer\_\_\_\_\_ *Number of hours per week*

## **NOTARIZED STATEMENT**

I hereby acknowledge that I will adhere to all risk management loss and prevention policies and procedures of \_\_\_\_\_ Insurance Company, and do hereby affirm that this is the only medical professional liability insurance policy, which covers myself of the aforementioned facility. I acknowledge that my license or certificate has never been suspended or revoked and I will no render services outside the scope of practice authorized in my license or certificate.

Our office welcomes you as a new Charitable Healthcare Provider.

Our office does reimburse medical malpractice premiums for Charitable Clinics/Care givers i.e. M.D.'s, R.N.'s etc... as long as they are in no way compensated for their services. Any additional questions you may have regarding your registration please contact Gary Williams, Health Program Administrator Department for Public Health, 275 East Main Street, HS2WB Frankfort, Kentucky 40621. His phone number is (502) 564-8966 (ext 3740), his email address is [garyl.williams@ky.gov](mailto:garyl.williams@ky.gov), and his fax number is (502) 564-8389.

When requesting the Charitable Healthcare Reimbursement you are required to submit the following: reimbursement form, cancelled check (front & back), copy of the insurance policy with the declaration pages and a copy of the registration form you received from the Department of Public Health. Our office only reimburses the premiums that have already been paid by the clinic/doctor, etc....

If our office can be of further assistance, please do not hesitate to contact us.

Sincerely,

Tiffany K. Lyons,  
Administrative Specialist III  
Property & Casualty Division  
Kentucky Department of  
Insurance  
215 W. Main Street  
Frankfort, KY 40601  
(502) 782-5288  
[TiffanyK.Lyons@ky.gov](mailto:TiffanyK.Lyons@ky.gov)

## **REQUEST FOR REIMBURSEMENT**

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**FACILITY NAME, ADDRESS & PHONE:**

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**MAKE CHECK PAYABLE TO:**

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**AMOUNT OF CHECK:**

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**COMPANY INSURED BY:**

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**POLICY NUMBER:**

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**POLICY PERIOD:**

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**Mail to: Property & Casualty Division, Kentucky Department of Insurance,  
215 West Main Street, P O Box 517, Frankfort, Kentucky 40602 ...  
Phone (502) 564-6046 ... Fax (502) 564-2728**

**(FOR DEPARTMENT USE ONLY) REFERENCE NUMBER:**